

IOWA - EIP Assessment Implementation and Migration Weekly Project Status Report

Weekly Status Report

Submitted by: **Tim Myers** Week Ending: December 10, 2004

PROJECT STATUS

Overall Project Status Level

Green

ACTIVITIES PERFORMED DURING THE PERIOD

- Conduct project implementation workshops
 - *Week 1– launch project, including:*
 - Understand recommendation
 - Select team chair -Steve Gast
 - Write team mission
 - Identify key activities required to implement the recommendation
 - Wrap-up with weekly progress message

PROBLEMS, CONCERNS AND RECOMMENDATIONS

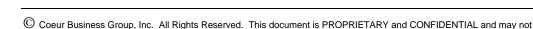
1. No problems or concerns at this time.

ACTIVITIES SCHEDULED FOR NEXT WEEK

- Week 2 "flesh out" activities, considering:
 - Risk
 - Prioritize activities
 - **Implications**
 - Event horizon
 - Culture

Project Status Report

Implementation cost





12/13/04

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COEUR SUMMARY STATUS OF DELIVERABLES

Architecture Steering Committee—Tim Myers, Facilitator/Steve Gast, Chair

Complete ☑	Deliverable	Status	Due Date	Date Campleted
\square	Team Mission Statement	Complete	12/9/04	Completed 12/9/04
✓	Weekly Status Report	Complete	12/9/04	12/9/04
	Develop Risk Assessment	Complete	12/23/04	12/ // 01
	Define Barriers and Issues		12/16/04	
	Conduct Risk Assessment		12/21/04	
	Prioritize Risk		12/16/04	
	Define Mitigation Plan		12/21/04	
	Develop Project Plan		12/23/04	
	Work plan with realistic		12/21/04	
	timeframes for implementation		12/21/04	
	Implementation costs by		12/21/04	
	fiscal year Budget Process guidelines		10/1/04	
			12/16/04	
	Process maps and control points		12/21/04	
	Project Plan dealing with Critical applications and		12/21/04	
	setting priorities for			
	installation Resources to implement		12/21/04	
	consolidation/on-going		12/21/04	
	needs Installation plans (include		12/21/04	
_	disposition of existing hardware and software)		12,21,01	
	Business requirements		12/21/04	
_	during transitional and final phases of consolidation			
	Cultural Considerations		TBD	
	Define barriers and issues		TBD	
	Communications Plan		TBD	

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Complete ☑	Deliverable	Status	Due Date	Date Completed
	Staffing Plan		TBD	î
	State Code Changes		TBD	
	Develop Key Activities and Framework for Recommendations		12/23/04	
\square	Define Key Activities	Complete	12/9/04	12/9/04
	Define Event Horizons		12/16/04	
	Define Milestones and Expected Outputs		12/16/04	
	Define Implementation Cost Elements		12/21/04	
	Presentation Package for Governor		1/14/05	
	Develop Executive Presentation		12/21/04	
	Final Presentation Review		1/11/05	
	Executive Sponsor Reviews		1/13/05	
	Executive Presentation		1/14/05	

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